



JOB OPPORTUNITIES AY2018–2019

A. Faculty member (part-time) for the following departments

General qualifications:

- Must be a Master's degree holder
- Passion in teaching-learning

Specific qualifications:

1. Department of Accountancy

- Must be a Certified Public Accountant
- With industry work background and experience

2. Department of Computer and Information Science

- Must be a graduate of B.S. Computer Science or Computer Engineering
- With knowledge in basic programming: algorithms, pseudocode, flowcharts, skillful in Python programming language
- ICS + Networking + SDLC
- Java + Database (skillful in Java programming, Java core libraries and OOP concepts, SQL query language and a database management system)
- Web development: HTML, CSS, JavaScript (and jQuery framework)
- Industry work experience and background is an advantage

3. Department of Pharmacy

- Must be a licensed pharmacist
- Preferably with M.S. Pharmacy degree or earned units
- With teaching and industry experience
- Team player

B. Administrative positions

1. Project Office Staff for the Center for Social Entrepreneurship (CSE)

- Graduate of any business degree or related field
- Experience in development and community work and skills in the use of photo editing software
- Excellent communication skills
- Must be computer literate (working knowledge in MS Word, Excel, and PowerPoint)
- Must be able to interact well with all levels of the organization
- Must be a team player

2. Medical Technologist (part-time) for the USC Water Laboratory

- Must be a registered Medical Technologist
- Interested with water laboratory work
- Must be computer literate
- With experience in microbiological analysis

3. School physician (part-time)

- Willing to render four (4) hours duty from Monday to Friday at the assigned campus
- Team player

4. **School dentist (part-time)**
 - Willing to render four (4) hours duty from Monday to Friday at the assigned campus
 - Team player

5. **School nurse (part-time)**
 - Must be a Registered Nurse
 - Willing to render four (4) hours duty from Monday to Friday at the assigned campus
 - Team player

Interested applicants may send or email their application letter with resume and TOR to:

Maria Teosania D. Natu-el

Director, Human Resource Management Office
University of San Carlos
Email hrmo@usc.edu.ph