



**BACHELOR OF SCIENCE IN  
BUSINESS ADMINISTRATION  
Human Resource  
Management**

The Bachelor of Science in Business Administration Major in Human Resource Management (BS BA-HRM) is designed to prepare graduates for a career in any organizational department handling diverse human capital requirements including recruitment, staffing, training and career development, managing wages and salaries, providing benefits and incentives, evaluating performance, resolving disputes, and communicating with all employees at all levels.

**This Major in  
Human Resource  
Management  
builds  
competencies  
for these jobs:**

**Entry Level jobs**

- Recruitment Trainees
- Assistant Training and Development Officers
- Human Resource staff
- Employment Engagement Coordinators

**Mid-Level Positions**

- Recruitment Officers
- Training and Development Managers
- Compensation and Benefits Planning Officers
- Human Resource Analysts
- Careers Information Officers
- Career Advisers In Higher Education

**Advanced Positions**

- Recruitment Managers
- Human Resource Managers
- Senior Sourcing Specialists
- HR System Policy & Planning Administrators
- Management Consultants
- Academicians

**CORE COURSES**

- Operations Management and Total Quality Management (TQM)
- Strategic Management
- Basic Microeconomics
- Business Law (Obligations and Contracts)
- Taxation (Income Taxation)
- Good Governance and Social Responsibility
- Human Resource Management
- International Business and Trade
- Elements of Business Research
- Social Entrepreneurship 1 and 2

**MAJOR COURSES**

- Administrative and Office Management
- Labor Law and Legislation
- Recruitment and Selection
- Learning and Development
- Compensation and Administration
- Labor Relations and Negotiations
- Special Topics in Human Resource Management
- Organizational Development
- Performance Management
- Strategic Human Resource Management
- Thesis Proposal (Human Resource Thesis 1)
- Thesis Writing and Publication (Human Resource Thesis 2)

**ELECTIVE COURSES**

- Marketing Management
- Project Management
- Financial Management
- Effective Leadership Development
- Entrepreneurial Management
- Business Analytics

**PRACTICUM COURSES**

- Internship Course/Practicum / Work Integrated Learning for one (1) semester or 600 hours in either manufacturing and service institutions

